

SINDH PRISONS & CORRECTIONS SERVICE



BID DOCUMENT

Single Stage Two Envelope Procedure

PURCHASE OF MEDICINE FOR THE YEAR 2023-2024

Name of Bidders / Firms _____

No. SB-1/ _____ R.T NO. _____ Dated ___/___/2023

GOVERNMENT OF SINDH



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INSTRUCTIONS & GENERAL CONDITIONS

The Inspector General of Sindh Prisons & Corrections Service Karachi intends to purchase the **MEDICINE**. This bid is issued for the supply of **MEDICINE** as per schedule of requirements given in this bid document.

In accordance with Sindh Public Procurement Rules, 2010 (amended upto-date), the Inspector General of Sindh Prisons & Corrections Service Karachi invites sealed bids for supply of **MEDICINE** from the manufacturers, authorized dealers & experienced suppliers holding valid Drug License duly registered with Sales Tax and Income Tax Department as under:

S#	Name of Item & head of account	Funds allocated	Bid Fee In (Rupees) (non-refundable)	Last date of purchase of Bid Document	Bid Submission date & time	Bid Opening date & time
1.	MEDICINE "A0-3927 Purchase of Drug & Medicine"	Rs.114.82 million	Rs.1000/-	16.11.2023	<u>17.11.2023</u> 11:00 a.m	<u>17.11.2023</u> 12:00 noon

- All the bidders shall have to deposit earnest money at **Rs.3%** of the estimated value of their offer in shape of Pay Order / Demand Draft in favour of Inspector General of Sindh Prisons & Corrections Service Karachi drawn on any Branch of any schedule bank of Pakistan alongwith Financial Bid.
- Bidder shall furnish valid copies of the Income Tax, Sales Tax, holding valid Drug license and latest professional Tax certificate duly attested etc with technical proposal as details mentioned in bid documents.
- The rates should be in Pak Rupee and must be valid upto 30.06.2024 and rate quoted must include Income Tax and other taxes if applicable according to Government rules.
- Technical Proposal shall contain original bid document purchased by the bidder and each page should be signed & sealed.
- Only bids offered on the prescribed bid form issued by the Inspector General of Sindh Prisons & Corrections Service Karachi shall be accepted. However additional sheets may be attached, if required.
- Each Bid shall comprise a single package containing two separate envelopes, each envelope shall contain separately (i) **Financial Proposal** (price / rate of the respective item) and (ii) **Technical Proposal** (specification of the respective item) and shall be marked in bold letters as "**FINANCIAL PROPOSAL**" and "**TECHNICAL PROPOSAL**" respectively and should be dropped in the tender box kept in the office of undersigned by above mentioned date and time. Samples should however be delivered by hand alongwith duly typed list of the samples.
- Technical Proposal shall contain original bid document purchase by the bidder and each page should be signed & sealed.
- Samples of above mentioned store as mentioned in bid document should also be submitted alongwith the bid, non-submission of samples will make the bidder ineligible / un-qualified.



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- Technical Proposals will be opened on above mentioned date and time in presence of the bidders or their representatives present on the occasion.
- Procurement Committee-I will scrutinize all the technical proposals and will finalize the list of qualified firms which are according to given specification.
- Date of opening of the financial proposals will be announced later on. The proposal of only those companies / firms will be considered which are declared qualified by the Procurement Committee.
- Conditional bid / application will not be entertained.
- Supply must be completed according to clause of bid document and handed over on (D.D.P) destination at the **Old Sindh Prisons Staff Training Institute Nara Hyderabad**.
- Any further information needed, may be obtained from the Office of the Inspector General of Sindh Prisons & Corrections Service at Pir Illahi Bux Road Muslimabad Co-operative Housing Society near Dawood Engineering College Karachi on any working day during office hours on phone No. 021-99231418, 99231084 and fax No. 021-99231084.
- The competent authority reserves the right to reject any or all bids in accordance with the SPPRA Rules, 2010 (amended upto-date).
- Quantity of medicines can be increased or decreased according to SPPRA Rules 2010 (amended upto-date).
- In case Government announces any public holiday on the date of submission and opening of bid documents then same will be opened on the next working day.
- The same proprietor or person shall not submit with different name of firms.

PREPARATION OF BID

1. Language of Bid

The Bid along with any accompanying literature shall be prepared in English, Urdu and Sindh languages.

2. Submission of Bid

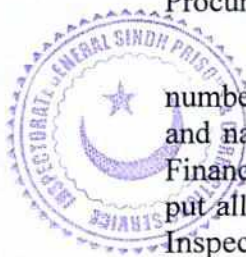
The bid shall comprise item wise a single package containing two separate envelopes. Each envelope shall contain separately the Financial Proposal and the Technical Proposal.

The envelopes shall be marked as **“TECHNICAL PROPOSAL”** and **“FINANCIAL PROPOSAL”** in bold and legible letters to avoid confusion.

Initially, only the envelope marked **“TECHNICAL PROPOSAL”** shall be opened.

The envelope marked as **“FINANCIAL PROPOSAL”** shall be retained in the custody of Procurement Committee without being opened.

Financial Bid for each item (medicine) is sealed in separate envelope mentioned Serial number of medicine of technical proposals against which he is offering rates and name of medicine and name of bidder. For example if a bidder has quoted the rates for 50 items he will submit 50 Financial Bids separate for each item. The bidder shall seal all the financial bids separately and shall put all the sealed envelopes in a separate envelope marked as **“FINANCIAL BID”** addressed to the Inspector General of Sindh Prisons & Corrections Service Karachi at Pir Illahi Bux Road



Muslimabad Co-operative Housing Society near Dawood Engineering College Karachi duly sealed. If the outer envelope is not sealed and marked as required, the Inspector General of Prisons Sindh Karachi will assume no responsibility for the bids misplacement or premature opening.

The Procurement Committee shall evaluate the technical proposal without reference to the price and reject any proposal which do not conform to the specified requirements.

During the technical evaluation, no amendments in the technical proposal shall be permitted.

After the evaluation and approval of the technical proposal, the Procurement Committee shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only. The time, date and venue shall be communicated to the bidders in advance.

The financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders.

The bid found most advantageous least cost among the qualified bids will be accepted only.

The Form of Bid (**Annexure "A"**), **Bid Particulars (Annexure "B")** and **Bidder's Information (Annexure-C)** enclosed herewith, shall be submitted in duplicate. The authorized person signing the bid documents must state his full name and authorized position / designation underneath his signature.

The erasing and / or alterations, if any, in the bid shall be authenticated by the authorized person by his / her full signature.

Ambiguous and incorrect answers and / incorrect filling of bid documents will render the bid liable to rejection.

Tenders through cable, telegraph, telex, fax, or e-mail shall not be considered.

The bids shall not rely on any interpretation or correction given by any person except the written addenda **and / or corrigenda** to documents issued by the competent authority.

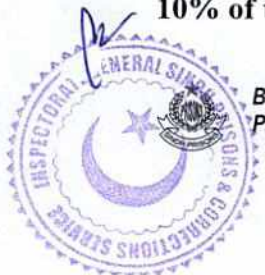
3. Bid Security Form and Bid Performance Security Form

The bidder shall enclose with his / her bid a Pay Order or Demand Draft issued by a scheduled / commercial bank doing business in Pakistan for an amount **3% of the total bid** of the stores as per the bid submitted by him / her (**Photocopy of pay order / demand draft without showing amount with technical bid and original pay order / demand draft with the financial bid**). The bid security shall be in favor of **Inspector General of Sindh Prisons & Corrections Service Karachi**. The security so furnished shall remain **valid for a period of 28 days beyond the period of validity of the Bid** or till it is revalidated / extended for a period mutually agreed upon by the Bidder and the Inspector General of Sindh Prisons & Corrections Service Karachi.

- **The procuring agency shall get the bid security / performance security verified in the following form / manner.**
 - a. All bid securities / performance securities of the contracts with estimated cost upto Rs.50 million shall be verified by the issuing authorities.
 - b. All bid securities / performance securities of contracts with estimated cost above Rs.50 million shall be verified by the head of issuing agency.

If the bid is rejected, the bid security will be returned as soon as possible after rejection.

The successful bidder shall have to give a **Contract Performance Security** to the extent of **10% of the total value** of the contract.



The performance security shall be retained by the Inspector General of Sindh Prisons & Corrections Service Karachi till satisfactorily supply of complete medicine, inspection and laboratory test.

In case the bidder after acceptance of bid fails / refuses, the earnest money / bid security will be forfeited.

4. Quality of Stores

The relevant materials, (hereinafter called “Stores”) quoted and supplied against this “bid notice” shall be strictly in accordance with the specifications at “Annexure-D” attached with this “bid document”. The Stores shall be the product of an established manufacturer, shall conform to internationally acceptable commercial standards

The Stores offered by the bidders must be of a quality suitable for the purpose.

If goods are declared substandard the supplier and their distributor are equally responsible and are bound to supply additional quantity of whole batch free of cost. (incase of failure the contract will be terminated as per relevant rules / conditions etc).

5. Literature

The bidders must furnish with their bids **catalogues** giving full technical details of the stores to enable the Procurement Committee to check their offers technically against the prescribed specifications failing which the offers will be liable to rejection.

6. Principals Name and Certificate

The Bidders are required to mention in their quotations / offers the name and address of their **Principals** and furnish a **certificate** authorizing them (bidders) to quote their (Principal’s) behalf.

7. Country of Origin

The bidder must state in his bid the country of origin of the stores offered, registration number, make or origin of the country of the drug must be mentioned for each item, for which quotation is given, otherwise it will not be considered. The bidder will also provide original warranty of manufacturer / importer with batch number and quantity at the time of supply of medicine.

8. Prices

The Prices quoted must be total per unit in Pakistani Rupees. All the charges for packing, making, handling, insurance, inspection, guarantees, clearance, freight / transportation; agent’s commission and all duties, taxes, levies, octri etc;



9. Validity of Prices / Bid

The bid quoted shall be valid for a period of atleast 90 days from the date of opening of the financial bid.

Until the final Contract is executed, the successful bidder shall be bound by the terms and conditions of this bid document.

10. Acceptance of the Terms

The submission of the bid against this bid inquiry by the bidder means that the bidder has read and accepted the terms and conditions relating to all the bid documents and annexure(s), and that he / she has thoroughly examined the specifications and particulars in the bid document. Further the bidder shall be deemed to be fully aware of the nature of the **Stores** and the purpose for which they are required and shall be bound to accept the contract if placed with him / her on the basis of the prices and of the delivery schedule within the validity of his / her bid.

11. Delivery Period

The entire stores must be delivered as early as possible (**within 60 days**) from the date of receipt of supply order, the bidder may, however give his short granted delivery period by which the supply will be completed.

12. Rights of the Procurement Committee

The Procurement Committee of Sindh Prisons Service reserves the **right to reject** any or all bids subject to provision of SPPRA Rules 2010 (amended upto-date).

The Procuring Agency reserves the right to increase or decrease the quantity of the stores according to SPP relevant rules whatsoever or drop, delete any item(s) keeping in view allocation of funds position after opening of offered rates as procurement has to be made within the allocated funds under the relevant head of account.

The Procurement Committee reserves the right to cancel the offer of the bidder whose bid has been found / evaluated to be the lowest if it is revealed to the Procurement Committee that the bidder does not have the capability or financial resources or facilities to carry out the contract in accordance with the terms and conditions of this bid documents.

The technical Evaluation will be carried out by the Procurement Committee will be final, which will be based on most advantageous and clinical experience basis of the Senior Professionals. However, preference will be given to branded medicine.

13(a). Technical Bid Evaluation Criteria (Technical Proposal should have the following documents):

- i. Original bid document without showing the rates, each page should be signed & sealed properly.
- ii. Photocopy of pay order / demand draft of bid security in which amount should not be readable, otherwise the bid ignored.
- iii. Valid manufacturing license, valid drug sales license whichever is applicable.
- iv. NTN / Income Tax certificate (Active).
- v. GST Registration certificate (Active).
- vi. Latest Professional Tax Certificate 2023-2024.
- vii. Relevant experience of 03 years.

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- viii. Authorization Certificate (in original) of manufacturer with name and address who authorizes the bidder to quote their (manufacturer's) medicine.
- ix. Certificate of Analysis (report) from the manufacturer.
- x. DRAP Registration Certificate.
- xi. Bidder should have average annually turnover double of the quoted bid price in the shape of bank statement for last three year i.e. 2020-2021, 2021-2022 and 2022-2023.
- xii. Undertaking of Rs.200/- on non-judicial paper as mentioned in **Special Conditions of Contract No.3(a)**.
- xiii. Samples of quoted medicine should be provided at the time of submission of bid document as per General conditions of the contract No.05 (Samples).

13(b). Financial Bid Evaluation Criteria (Financial Proposal should have the following documents:

- i. Original Pay Order / Bank Draft of the bid security.
- ii. Printed price list of the manufacturer / importer indicating **trade price and retail price** which should be duly signed and stamped by the Authorized person of the manufacturer.
- iii. Certificate that the quoted prices are less than the Trade Price of the drug.
- iv. Original financial bid offer with quoted price as per following:

Item #	Nomenclature / Generic name	Brand name	Name of Manufacturer	Pack Size	Quoted rates per unit	Trade Price per unit	DRAP Registration number of product

NOTE: ALL ABOVE MENTIONED DOCUMENTS SHOULD BE SUBMITTED DULY PAGINATED / FLAGGED AND THE DETAILS OF THE DOCUMENTS SHOULD ALSO BE MENTIONED IN FRONT OF THE INDEX. FURTHER BIDDER SHOULD SUBMIT HIS FINANCIAL PROPOSAL ON THE ABOVE FORMAT ONLY MENTIONED AT ANN-X-E. INCASE IF ANY BIDDER DEVIATE FROM THE TERMS & CONDITIONS OF BID DOCUMENT, HE WILL AUTOMATICALLY BE DISQUALIFIED HIMSELF FROM FURTHER PROCESS.

14. (A) For Manufacturer:

All the bidders (Manufacturer or their Distributors) should fill the company profile proforma which should be filled by the manufacturer, duly signed and stamped and should be submitted at the specified time of tender submission alongwith the relevant certificate and documents otherwise the bid offer will be ignored. The company profile proforma should have the following documents.

- i. Photocopy of Drug registration certificate issued by Ministry of Health Islamabad.
- ii. Manufacturing license of the drug.
- iii. Good Manufacturing Practice (GMP) and Current Good Manufacturing Practice (cGMP) certificate issued by Ministry of Health Islamabad during last 3 years.
- iv. The Bio-availability / Bio-equivalence report should be submitted or a certificate of analysis carried by the Sindh Provincial Drugs Testing Laboratories and if that is not available then the Federal Drugs Testing Laboratories certificate be submitted. The consignee shall carry out the physical examination after receipt of suppliers and standard test / analysis report of the laboratory as mentioned above. (copy of quality assurance certificate for each batch must be provided alongwith supplies).
- v. Federal Drug Inspector report of the Manufacturer for last 03 years.



- vi. Other relevant documents as required in Company profile proforma.
- vii. No manufacturer / importer shall authorize their distributor / agent / any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.
- viii. The manufacturer / importer of substandard adulterated spurious, counterfeit, misbranded or contaminated medicine(s) item(s) etc may be blacklisted by the competent authority (as per Rule-35 and relevant rules / regulations / polices / instructions of SPPRA).

14 (B) For Importers:

All the bidders should fill the sole agent proforma duly signed and stamped and should be submitted at the specified time of tender submission alongwith the relevant documents as required in the proforma otherwise the bid offer will be ignored.

Tenders must be completed by typing in the column provided / on separate letter head duly signed. Soft copies of tender form, company profile and Sole Agent proforma may be obtained from the Office of the Inspector General of Sindh Prisons & Corrections Service Karachi.

The tender must be free from erasing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it duly stamped, else the offer will not be entertained.

The rates of each item should be written in figures as well as in words. Arithmetical errors will be rectified on this basis. If there is a discrepancy between the unit price and the total price shall be corrected. In case of discrepancy the price in words will be authenticated and final.

Conditional tenders against the Government rules / policy will not be considered / entertained / accepted.

Tenders shall be accompanied by bid security 3% of the value of store(s) quoted by them in form of Pay order / Demand Draft in favour of Inspector General of Sindh Prisons & Corrections Service Karachi.

No manufacturer / importer shall authorize their distributor / agent / any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.

15. Contacting the Purchaser

Any effort by a Bidder to influence the Inspector General of Sindh Prisons & Corrections Service Karachi / Procurement Committee in the decisions in respect of bid evaluation, or Contract award will result in the rejection of the bidders bid.



16. Errors in the Bids

Any arithmetic errors found during evaluation of bids shall be rectified on the following basis.

- i. If there is discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the **unit price** shall prevail and the Procurement Committee shall correct the total price.
- ii. If there is a discrepancy between the words and figures, the **amount in words** shall prevail.
- iii. If there is any discrepancy between the total bid price entered in the Articles of Agreement and the total shown in the schedule of Price, the amount stated in the Articles of Agreement shall be corrected by the Procurement Committee in accordance with the **corrected Scheduled of Prices**.

If the Bidder does not accept the corrected amount of Bid, his / her Bid will be rejected and the Bid Security submitted with the Bid shall be forfeited.



GENERAL CONDITIONS OF CONTRACT

1. Scope of the Contract

- a) The Scope of the Contract shall be the supply, deliver of the store at the consignee's end, in accordance with the Bill of Quantities enclosed in this bid document.
- b) The Contractor shall within a period of 15 days of the execution of the agreement furnish a detailed program for supply and delivery of store for necessary inspection and approval by the Inspection Committee.

2. Definition of Terms

In writing these conditions of Contract, Specifications and Bill of Quantities, the following words shall have the meanings hereby indicated, unless there is some thing in the subject matter or Contract inconsistent with such conditions.

- i) **The Procurement Committee** shall mean the Procurement Committee-I of Sindh Prisons & Corrections Service Karachi.
- ii) **The Inspector General of Prisons Sindh** shall mean the Inspector General of Sindh Prisons & Corrections Service Karachi Purchaser including his successor in office and assignees, empowered to act in all matters pertaining to the Sindh Prisons Service.
- iii) **The Contractor or Supplier** shall mean the bidder whose bid has been accepted by the Procurement Committee and shall include the bidder's executors, administrators, and successors and permitted assignees.
- iv) **The Stores** shall mean and include all the machinery, apparatus, equipment, material and articles to be provided by the Contractor under the Contract.
- v) **The Contract** shall mean the agreement signed by the Contractor with the Purchaser i.e. Inspector General of Sindh Prisons & Corrections Service Karachi for supply and delivery of the stores, as stated under the Scope of the Contract above.
- vi) **The Contract Price** shall mean the sum mentioned in or calculated in accordance with the provisions of the contract, which is to be paid to the Contractor for satisfactory execution of the Contract in accordance with these Conditions of Contact.
- vii) **The Specifications** shall mean the specifications annexed to or issued herewith.
- viii) **Month** shall mean the calendar month.
- ix) **Writing** shall include any manuscript, type written, printed or other statement reproduced in any visible form and whether under seal or under hand.

3. Contract Documents

The terms **Contract Document** shall mean the following documents which shall be deemed to form an integral part of the Contract:

- a) Articles of Agreement;
- b) Instructions to Bidders;
- c) Conditions of Contract;
- d) Contractor's Proposal / Offer including the relevant correspondences prior to signing

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- of the agreement with all Annexure duly filled in;
- e) The Specifications of the Stores; and
 - f) Bill of Quantities with prices.

In the event of any **conflict** between the above mentioned documents, the present Articles of Agreement and Conditions of Contract shall prevail.

4. Signing of the Contract Agreement

Within 15 days of the issue of the letter of Acceptance, the successful bidder (bidders) will be required to sign an agreement with the Inspector General of Sindh Prisons & Corrections Service Karachi for the supply of such quantity, in whole or in part, of the Bided Stores as will be communicated to him / her (them) in the letter of Acceptance.

5. Samples

All the bidders should provide **02 (two) samples** free of cost of the quoted medicine at the time of submission of bid. In absence of samples bid will not be considered. Procurement Committee if deemed necessary sample so supplied by the bidder can be tested in the testing laboratory, for this, bidder will have to supply further **04 (four) samples** and he will also bear all the expenses / fee of testing laboratory in advance incase of delay or non compliance bid will be rejected.

6. Packing, Marking and Handling

- a) All the Stores, whether imported or locally manufactured / available, shall be delivered to the consignee's end in safe and secure condition at the risk and cost of the Contractor.
- b) The packing, marking and handling shall be so arranged by the contractor as to **prevent any loss of or damage** to the Stores.

7. Inspection.

There shall be a joint inspection of the supplied medicine(s) by the Departmental Inspection Committee of Sindh Prisons & Corrections Service at Old Sindh Prisons Staff Training Institute Nara Hyderabad. The Inspection Committee shall inspect the supplied medicine i.e. quality & quantity, brand name, manufacturer, manufacturing & expiry date, batch no., etc and compare the same with the supplied samples. Further Drug Inspector of Provincial Chief Drug Inspector Karachi shall pick the supplied medicine(s) randomly for testing the same at Provincial Drug testing labouratory for which concerned contractor shall bear all the lab test expenses. The Inspection Committee shall sign the inspection report, which inter-alia should indicate the condition in which each item of the Stores has been found. The Contractor or his authorized representative shall intimate the Office of the Inspector General of Sindh Prisons & Corrections Service Karachi about completion of delivery of medicine(s) for carrying out necessary inspection by the Inspection Committee within 07 days on completion of supply as per work order.

8. Taking Over

The taking over of the damaged item(s) will be with-held until the same are replaced and re-inspected and delivered within 15 days in acceptable condition at contractor's risk and cost.



9. Terms of Payment

After successful completion of supply, department will be liable to pay the 100% payment to the contractor on submission of original invoice in triplicate. Prior obtaining payment the contractor / supplier will have to provide certificate from Excise & Taxation Department that he has cleared all professional taxes / dues.

10. Warranty / Guaranty

The Contractor shall guarantee supply of good quality store in accordance with the specifications and as stated in clauses of the "Instructions & General Conditions".

11. Breach of Contract

In case of breach of warranty / guarantee or Contract, the damages suffered by the Sindh Prisons Service shall be recovered from the Contractor out of any payment due to the Contractor and / or in accordance with the terms and conditions of the Contract Performance Security enclosed with this document, without notice to the Contractor.

12. Contractor's Default Liability

- a) The Department may upon written notice of default to the Contractor terminate the contract and to forfeit the amount of contract performance Security in the circumstances detailed hereunder:
 - i. If in the judgment of the Department the Contractor fails to make delivery of the Stores within the time specified in the Contract Agreement or within the period for which extension has been granted by the Department: and
 - ii. If in the judgment of the Department the Contractor fails to comply with any of the other provisions of the Contract.
- b) In the event the Department terminates the Contract in whole or in part as provided in Clause above of CC, the Department reserves the right to purchase on such terms and conditions as it may deem appropriate, stores similar to the one terminated and the Contractor will be liable to the Department for any Additional Costs for such **similar Stores**.
- c) The Department will pay to the Contractor the contract Price for the completed Stores delivered to and accepted by the Department.

13. Termination of Contract

If, for any cause as set forth in Clause hereafter, the Contractor finds it impracticable to continue operation or, if owing to Force Majeure or to any cause beyond its control, the department finds it impossible to continue operation, then **prompt notification** in writing shall be given by the party affected to the other.

14. Force Majeure

The Contactor shall not be liable for any additional cost for delay or any failure to perform the Contract arising out of force Majeure or cause beyond his / her control including acts of God, or of the public enemy, or of the government, fires, floods, epidemic quarantine restrictions, strikes, freight embargoes and provided that the Contractor shall within ten (10) days from the beginning of such delay notify the department in writing of the causes of the delay. The Department shall ascertain the facts and the extent of the delay and extend the time for completing the supplies as in its judgment the findings justify.



15. Rejection

In the event any portion of the stores supplied by the Contractor is found before taking over to be defective in material or otherwise not in conformity with the requirements of the Contract, the Procurement Committee shall have the right to either reject or require, in writing, rectification of the Stores. In the later case, the Contractor shall with utmost diligence, and at his own expense, made remove the defects so specified or replace the defective Stores. If the Contractor fails to rectify or replace the rejected Stores, the Sindh Prisons Service may **Terminate the Contract** according to the terms & conditions of Contract.

16. Extension of Time

If the completion of the Contract is delayed due to reason beyond the control of the Contractor, the Contractor shall without delay request the department in writing of his claim for an extension of time. The Department on receipt of such request may agree to extend the completion date as may be reasonable in the circumstances of the case by without prejudice to other terms and conditions of the Contract.

17. Delays in Delivery- Liquidated Damages

- a) Should the progress of the contract at any time be lagging behind the program agreed between the department and the Contractor, the department will notify the Contractor in writing and the Contractor shall there upon take such steps as he / she may deem fit to **expedite the progress** of the Contract. Non-issuance of this notice by the department shall not in any way absolve the Contractor of the liquidated damages as stated in Clause below.
- b) If the Contractor fails to **complete the Contract**, in full, within the time laid down in the Contract Agreement or any extension thereof, there shall be deducted from the Contract Price, as Liquidated damages, a sum of one half of one percent (0.5%) of the Contract price of each unit of the delayed Stores for each calendar week a delay subject to the maximum of 10 percent of the Contract Price of the unit or units so delayed, and such deduction shall be in full satisfaction of the Contractor's liability for the said failure. The Inspector General of Sindh Prisons & Corrections Service Karachi has right to terminate the contract impose liquidity damages and other remedial measures as provided in the contract agreement.

18. Non-assignment

The Contractor shall not have the right to assign or transfer the Contract or any part thereof, benefit and obligations to any other person.

19. Expenditure under Contract

The Contractor shall not make any expenditure for the purpose of this contract in any country not authorized by the Government of Pakistan.

20. Certificate Not to Affect the Rights of the Sindh Prisons & Corrections Service or the Contractor

No Certificate of the Sindh Prisons & Corrections Service on account nor any sum paid on account by the Sindh Prisons Service nor any extension of time the delivery of the Stores shall affect or prejudice the rights of the Sindh Prisons & Corrections Service against the contractor nor relieve the Contractor of his obligation for due performance of the Contract or be interpreted as approval of the Stores supplied, and no certificate shall create liability of the Sindh Prisons Service to pay for the alterations, amendments, variations etc. not ordered in writing by the Sindh Prisons Service or discharge the Contractor for the payment of damages or of any sum against the payment of which he / she is bound to indemnify the Sindh Prisons Service nor shall such certificate nor the acceptance

by him / her of any sum paid affect or prejudice the rights of the Contractor against the Sindh Prisons Service.

21. Withholding Tax, Sales Tax and other Taxes

The Contractor is hereby informed that the Government shall deducted tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any Contractor who signs a contract with the Prisons Service. The Contractor will be responsible for all taxes on transaction and / or income, which may be levied by Government. If Contractor is exempted from any specific taxes, the exemption certificate issued by the concerned authority must be attached and on C.I.F basis a copy of bill of entry and tax paid challan should be attached with the bill.

22. Stamp Duty

Stamp duty for contract documents shall be borne by Contractor / bidder at the time of signing of contract at the rate of **Rs.0.35%** of the contract value.

23. Payments Due from the Contractor

All costs, ascertained damages or expenses for which under the Contract that Contractor is liable to the Sindh Prisons Service may be deducted by the Department from the money due or may become due to the Contractor under the Contract or may be recovered by action of law or other wise from the Contractor.

24. Legal proceedings

The laws of Pakistan and no proceedings to govern the Contract and the Bid Documents or arising out of any of them shall be instituted in any courts other than those situated at Karachi.

25. Dispute

Should any question or dispute arise as to the material, design, construct or delay in the supply of the Stores or the purpose or the performance for which they are required or are warranted, the Department shall nominate an independent certifier / expert having knowledge of stores, who will, after affording the parties to the dispute an opportunity to present their contention, and after having tests made as the certifier deems fit, certify whether there has been any breach of Contract or warranty and,. If so, what sum shall be paid to the Department in diminution or extinction of price, and such certificates shall be paid to the Department in diminution or extinction of price, and such certificates shall be final and binding and shall not be questioned and shall be acted upon in arbitral or other legal proceedings. The award of the costs of the certifier will be within his / her own discretion and shall be recoverable from the party against which the costs are awarded.

26. Arbitration

All disputes and matters of difference whatsoever (other than those, relation to the certificate of expert certifier) between the Department and the Contractor relation to and arising out of the Contract and Bid Documents thereof, each party nominating its own arbitrator. The arbitrators within the first three-arbitral hearings will nominate the umpire. The **award of the arbitrators or of the umpire shall be final and binding** upon the parties. The arbitral proceedings shall be held at Karachi.



SPECIAL CONDITIONS OF CONTRACT

1. Bid Form:

The bidder shall complete the bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the medicine to be supplied, a brief description of the medicine(s), their country of origin (if applicable), quantity, and prices.

Form of price Schedule is to be filled in very carefully, preferably typed. Any alteration / correction must be initialed. Every page is to be signed and stamped at the bottom. Serial number of the quoted item may be marked with red / yellow marker.

The bidder should quote the prices of goods according to the strength / technical specifications as provided in the Form of Price Schedule and Technical Specifications. The specifications of goods, different from the demand of bid enquiry, shall straightway be rejected.

The bidder is required to offer competitive price. All prices must include the General Sales Tax (GST) and other taxes and duties, where applicable. If there is no mention of taxes, the offered / quoted price shall be considered as inclusive of all prevailing taxes / duties. The benefit of exemption from or reduction in the GST or other taxes shall be passed on to the Procurement Committee.

Conditional offer shall also consider as non-responsive bid.

The bid found most advantageous least cost among the qualified bids will be accepted only.

While bidding your quotation, the present trend / inflation in the rate of goods and services in the market should be kept in mind. No request for increase in price due to market fluctuation in the cost of goods and services shall be entertained.

2. Bid Prices

The bidder shall indicate on the appropriate Price Schedule, the unit prices and total bid price.

(i) For Medicine supplied from outside Pakistan:

Unless otherwise specified in the bidding data sheet, the prices shall be quoted on a Delivery Duty Paid up to consignee end, inclusive of all taxes, duties, levies, fees imposed upto the delivery location specified in the Schedule of Requirements. No separate payment shall be made for the incidental services.

(ii) For locally supplied Medicines:

Unit price offered from within Pakistan, shall be quoted on an EXW (ex factory, ex works, ex warehouse or off-the-shelf, as applicable) basis, including all duties, levies, fees, sales tax and other taxes (where applicable) incurred until delivery.

The terms DDP (Delivered Duty Paid up to consignee end). Prices quoted by the bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. **A bid submitted with an adjustable price quotation will be treated as non-responsive and shall be rejected.**



BID DOCUMENT

Procurement of Medicine for Sindh Prisons & Corrections Service for the year 2023-2024

3. Documents Establishing Bidder's Eligibility and Qualification.

The Bidder shall furnish, as part of its bid, the valid manufacturing license, valid drug supply license, valid medicine registration, valid authorization letter of the manufacturer (in original), valid import license (where applicable), valid agreement from the principal (duly verified from foreign mission in case of imported items), establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.

The documentary evidence the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Procurement Committee's satisfaction:

3 (a) UNDERTAKING on Rs.200/- Non Judicial Stamp Paper

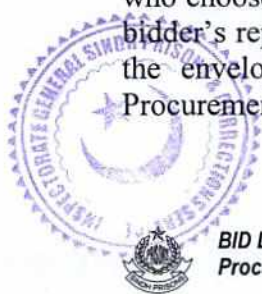
- i. I/we read/understand the conditions specified in the tender inquiry and undertake:
- ii. That I/we will remain bound to supply any item as an additional quantity at the same rate on which said item I/we have supplied during the contract period.
- iii. That I/we agree whether our tender accepted for total, partial or enhanced quantity for all or any single item.
- iv. I/we also agree to supply and accept the said item at the rates for supply of contracted quantity within the stipulated period shown in the contract.
- v. I/we understand and ensure for the supply of quality medicine. I/we also agree to supply the 100% additional quantity without any additional charges, if the supplies / part of the supplies declared sub-standard.
- vi. I/we undertake to deposit the Drug testing fees per batch to the Provincial / Central Drugs testing laboratories, the said fees will be deposited directly to POL / CDL, if the assignment given to the said laboratories.
- vii. I/we undertake that, I/we will replace the drugs three month before its expiry.
- viii. I/we undertake that, I/we have never been blacklisted.
- ix. I/we undertake that I/we have never been involved in any NAB case(s) or engaged in any plea bargain / voluntary return / anticorruption case or criminal case.
- x. I/we undertake that, if any of the information submitted in accordance to this tender inquiry found incorrect / fake or any forgery detected at any point of time, our firm shall be declared disqualified for further process / contract may be cancelled at any stage on our cost and risk.

4. Documents Establishing Medicine Eligibility and Conformity to Bidding Documents.

- a) The bidder must produce samples alongwith technical proposal, **two (02)** samples of quoted medicine(s) according to the strength and packing of demand of enquiry. No technical proposal / bid shall be considered in absence of samples (as mentioned in General terms & conditions).
- b) The representative sample(s) must be submit from the most recent stocks, supported by valid warranty as per Drugs act 1976.

5. Opening of Bids by the Procuring Agency

The Procurement Committee shall open all bids in the presence of bidder's representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidder's representatives who are present shall sign a register evidencing their attendance. However, the envelope marked as "**FINANCIAL PROPOSAL**" shall be retained in the custody of Procurement Committee without being opened and till completion of the evaluation process.



The bidder's names, item(s) for which they quoted their rate and such other details as the Procurement Committee, at its discretion, may consider appropriate, shall be announced at the opening of technical proposal. No bid shall be rejected at technical proposal / bid opening, except for late bids, which shall be returned unopened to the bidder. However, at the opening of Financial Proposals (the date, time and venue would be announced later on), the bid prices, discounts (if any), and the presence or absence of requisite bid security and such other details as the Procurement Committee, at its discretions, may consider appropriate, shall be announced.

The financial bids found having without Bid Security (Earnest Money) shall also be returned unannounced to the bidders; even they qualified in the evaluation of technical proposal. However, prior to return to the bidder, the Chairman of the Procurement Committee shall record statement / reason on such bids.

The Procurement Committee shall prepare minutes of the bids opening (technical and financial).

6. Clarification of Bids

During evaluation of the bids, the Procurement Committee may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

7. Evaluation Criteria

For the purposes of determining the lowest evaluated bid, facts other than price such as previous performances, previous Medicines Testing Laboratory, test / analysis reports, inspection of plant / factory / premises, previous experience, financial soundness etc.

8. Inspections and Tests

The Inspection Committee of Sindh Prisons & Corrections Service Karachi shall inspect and shall send sample from each batch of medicine(s) procured to testing laboratory to confirm their conformity to the Contract specifications if deemed necessary and the cost shall be borne by the supplier. If the fee is not deposited by the supplier within the specified time the same will be detected from his payment.

Should any inspected or tested medicine(s) fail to conform to the specifications, the Procurement Committee shall reject the whole batch and destroy in presence of the supplier, and the supplier shall replace the rejected Medicine(s) with standard Medicine(s) to meet specification requirements free of cost to the Procuring Agency.

The Inspection Committee has right to inspect, get test from testing labouratory and where necessary reject the goods after the arrival at **Old Sindh Prisons Staff Training Institute Nara Hyderabad** shall in no way be limited or waived by reason of the goods having previously been inspected, tested, and passed by the Procuring Agency or its representative.

9. Chemical and Physical examination of medicine(s).

All the medicine(s) shall be acceptable subject to chemical and physical examination. The chemical examination shall be carried out through the Provincial Medicines Testing Laboratories. The Inspection Committee constituted by the Inspector General of Sindh Prisons & Corrections Service Karachi shall carry out the physical examination after receipt of supplies and standard test / analysis report of the lab. If the facility for test / analysis is not available with the Laboratories, the



batch release certificate and test analysis report of quality control / quality assurance department of the manufacturer shall be relied upon.

If the Goods supplied are found during physical examination / inspection to be against the required specifications, approved samples, etc, even if it is of standard quality, the Procurement Committee may reject the goods, and the Supplier shall either replace the rejected goods or arrange alterations necessary for rectification of observation, to meet the required specifications free of cost. In case after replacement or alteration, the Inspection Committee again declare the item as of against the required specifications, the supply would completely be rejected and the proportionate amount of performance security of the concerned installment would be forfeited to the government account and the firm shall be blacklisted minimum for one year. However, if the entire supplies/ installments are declared as of against the required specifications, the entire performance security shall be forfeited and the firm shall be blacklisted minimum for two years.

10. Packing

The Supplier shall provide such packing of the medicine(s) as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit.

It is mandatory that on each item of medicine be inscribed the words **“MEDICINES ARE SINDH PRISONS PROPERTY AND NOT FOR SALE”**.

11. Shelf life required

No supply will be accepted having expiry date less than 80% of shelf life for the National manufacturer and 70% for imported items (wherever applicable).



ARTICLES OF AGREEMENT

This Agreement made this _____ day of _____ 2023, by and between the Inspector General of Sindh Prisons & Corrections Service Karachi, hereinafter called the "Party No.1", of the one part, And _____

(name and designation of the authorized person)

of _____

located at _____

hereinafter called the "Party No.2" which expression shall include their successor, legal representatives of the second part.

Whereas the Party No.1 requires the stores and related services for its various Prisons, and whereas the Party No.2 has agreed to supply, inspection of the said stores valued at

(amount in figures and words)

in the period of _____ days / months, subject to the terms and conditions set forth, hereinafter, which have been accepted by the Party No.2.

Now this Agreement witnessed as follows:

1. In this agreement works and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by

(name and designation of the authorized person)

on behalf of the **Party No.2**, and Inspector General of Sindh Prisons & Corrections Service Karachi, all of which shall be deemed to form and be read and construed as a part of this **Agreement** viz:

- a) Articles of Agreement;
- b) Instructions to Bids;
- c) Condition of Contract;
- d) Offer of Party No.2 including the relevant correspondences prior to signing of this Agreement with all Annexure duly filled in;
- e) The specifications of the stores; and

Handwritten signature



**Form of Bid
(Letter Of Offer)**

Bid Reference No. **IGP/SB/2023/**

Dated _____

Name of Contract: **PURCHASE OF MEDICINE**

The Inspector General of Sindh Prisons &
Corrections Service Karachi.

Dear Sir,

1. Having examined the Bid Documents including instructions to Bidders, Conditions of Contract, Specifications, Schedule of Prices etc. for the execution of the above-named Contract, we, the undersigned, being a company doing business under the name and address

_____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such contract and remedy any defects therein in conformity with the requisite Documents for the Total Bid Price of Rs. _____ (in figures and words) or such other sum as may be ascertained in accordance with the said documents.

2. We understand that all the Schedules attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security referred to the Instructions to Bidders in the amount of Rs. _____ (in words and figures) drawn in favor of or made payable to Inspector General of Sindh Prisons & Corrections Service Karachi and valid for a period of 28 days beyond the period of validity of this Bid.
4. We undertake, if our Bid is accepted, to complete the whole of the work comprised in the above-named Contract within the time stated in Clause of the Instructions to Bidders.
5. We agree to abide by this bid for the period of 90 days beyond the date of opening of the bid, and it shall remain binding upon us and may be accepted at any time before the expiration of this period.
6. Unless and until a formal Contract Agreement is signed, this Bid, together with your acceptance thereof, shall constitute a binding contract between us.
7. We undertake, if our Bid is accepted, to execute the Contract Performance Security referred to the Instructions to Bidders for due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any Bid you may receive.



9. We do hereby declare that this Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a Bid for the above-named Contract.

Dated this _____ of _____ 2023

Signature _____ in the capacity of _____ Authorized

To sign Bid for and on behalf of _____
(Name of Bidder in Block Capitals)

Address _____

Witness

Name:- _____

Address: _____

Occupation: _____



BID PARTICULARS

THE BIDDERS MUST SUPPLY THE FOLLOWING SPECIFIC INFORMATION FOR EACH ITEM OR GROUP OF ITEMS OF THE STORES:

1. Conformation of Stores:

Whether the Stores offered conform to the particulars specified in the Schedule.

2. Manufacturing Details:

- (a) Brand of stores;
- (ii) Name and address of manufacturer; and
- (iii) Country of origin of Stores.

3. Delivery Schedule

- (i) Earliest date by which delivery can be effected;
- (ii) Complete schedule of delivery; and
- (iii) If the delivery period is different for different items, it must be indicated item-wise.

Whether the specification for packing given in the Bid Documents will be adhered to.



LP



FORM OF BIDDER INFORMATION

(to be submitted on the bidder's letterhead with the technical proposal)

Name of bidder		
Status of the bidder	Sole Proprietorship	
	Partnership	
	Limited Company	
C.N.I.C # of the bidder		
Postal Address		
Telephone No. (Landline No. & Cell No.)		
Fax No.		
Email Address of bidder		
Provide Email address of bank who prepared bid security		
Authorized Person	Owner / Representative	
	Name	
	Designation	
	Signature	
	Contact No.	
Active GST No. of the bidder		
Active FBR NTN No. of the bidder		
Active SRB No. of the bidder		
PSEB Registration No. & Date (if any)		



TECHNICAL PROPOSAL FORM.....ANNEXURE-D
REQUIREMENT OF MEDICINE FOR SINDH PRISONS INMATES FOR THE YEAR 2023-2024

S.#	Generic Name	Total Quantity Required in No.	Name of Offered Medicine	Brand Name	Manufacturer	Pack Size	Drap Registratin No.	Batch No.	MFG Date	Expiry Date
	<u>TABLETS</u>									
1	Glyceryl Trinitrate 0.5 mg	2120								
2	Ibuprofen /pseudophedrine HCL	227500								
3	Acetylsalicylic Acid 75 mg	48400								
4	Co-amoxiclav 625 mg	176900								
5	Glimpride 2 & 4 mg	73320								
6	Artemether+Lumefantring 80/480mg	42370								
7	Piroxicam-B-Cyclodextrin 20mg	125200								
8	Capoten 25mg or Equivalent	11700								
9	Clarithromycine 500 mg	77900								
10	Tripsin / Chymotrypsin	73800								
11	Ciprofloxacin 500 mg	151300								
12	Daonil 5 mg or Equivalent	36600								
13	Prednisolone 5 mg	75000								
14	Diclofenic sodium 50 mg	534800								
15	Metronidazole 400 mg	350300								
16	Folic acid 5mg	135900								
17	Glucophage 500 mg or Equivalent	88600								
18	Empagliflozin+Metformin Hydrochloride 12.5mg+500mg	52500								
19	Losartan Potassium 50mg	23300								
20	Isosorbide-5-Mononitrate 40mg	18700								
21	Nebivolol 5mg	21300								
22	Naproxen 500mg	51800								
23	Empagliflozin 10 mg	24650								
24	Fluconazole 150 mg	39100								
25	Furosemide 40 mg	17650								
26	Levofloxacin 500 mg	135700								



S.#	Generic Name	Total Quantity Required in No.	Name of Offered Medicine	Brand Name	Manufacturer	Pack Size	Drap Registratin No.	Batch No.	MFG Date	Expiry Date
27	Atorvastatin 10 mg	49700								
28	Mefenamic Acid 500 mg	246000								
29	Multivitamin in Strip	170500								
30	Drotaverine 80 mg	133900								
31	Amlodipine 10 mg	55300								
32	Ossein Mineral Complex+Vit D 830+400mg	87600								
33	Methycobolamine 500mg	91700								
34	Haloperidol 5 mg	21200								
35	Terbinafine HCL 250 mg	68300								
36	Tizanidine 2 mg	62300								
37	Tinormin 50 mg or Equivalent	38900								
38	Megnasiun Trisilicate	183500								
39	Montelukast sodium 10 mg	68350								
40	Salbutamol 2+4 mg	42000								
41	Vitamin-C Plus Zinc 1000mg	139000								
42	Lisinopril 5 mg	17550								
43	Carvedilol 6.25mg	14700								
44	(Valsartan+Amlodipine USP)5mg/160mg	39050								
45	Bisoprolol 5 mg	29050								
46	Cetirizine dihydrochloride 10mg	207500								
47	Azithromycin 500mg	55600								
48	Chloropheniramine Maleate 25mg	450200								
49	ibuprofen 400 mg	223100								
50	Chlorpheniramin Maleate 4mg	648000								
51	Bisacodyl 5mg	110200								
52	Acefylsaliaylic Acid 300mg	102800								
53	Micronized Purified Flavonoid Fraction 500mg	20000								
54	Diazepam 5 mg	114000								



S.#	Generic Name	Total Quantity Required in No.	Name of Offered Medicine	Brand Name	Manufacturer	Pack Size	Drap Registratin No.	Batch No.	MFG Date	Expiry Date
55	Valproic acid 500 mg	30000								
56	Clobazam 10 mg	17250								
57	Dimenhydrinate 50mg	89850								
58	Inderel 10 mg or Equivalent	25800								
59	Procyllidine HCl 5mg	72950								
60	Panadol 500mg or Equivelant	571500								
61	Dosulepin Hydrochloride 75mg	27950								
62	Trifluperazine 1 mg	23350								
63	Prochlorperazine Maleate	51100								
64	Carbamezepine 200 mg	28100								
65	Amitriptyline+Hydrochloride 25mg	17000								
66	Diazepam 10 mg	14300								
67	Spironolactone 100 mg	9600								
68	Bromazepam 3mg	36900								
69	Clonazepam 2mg	21800								
70	Alprazolam 0.5 mg	24000								
71	Spironolactone+Furosemide 20mg	1000								
72	Aspirin + Clipodogril	3000								
73	Iron+Folic Acid	15000								
74	Domperidone 10mg	12000								
75	Chlordiazepoxide+Clidinium Prolide 5+2.5mg	6000								
76	Itopride Hydrochloride OD	2000								
77	Metformin / Sitaglydin 50/500mg	3000								
	CAPSULE	0								
78	Cefixime 400 mg	71700								
79	Esomeperazole 40 mg	215600								
80	Tranexamic acid 500 mg	34800								
81	Cephhradine 500 mg	143100								



S.#	Generic Name	Total Quantity Required in No.	Name of Offered Medicine	Brand Name	Manufacturer	Pack Size	Drap Registratin No.	Batch No.	MFG Date	Expiry Date
82	Pregabalin 75 mg	54400								
83	Tamsulosine HCL 0.4 mg	26850								
84	Loperamide 2 mg	25500								
85	Olanzapine & Fluoxetine USP 6mg+25mg	11950								
86	Doxycycline Hyclate USP 100mg	290100								
87	Oxytetracycline 250 mg	169600								
88	Indomethacine 250mg in Strip	176000								
	<u>INJECTION</u>									
89	Neurobion 3ml or Equivalent	41400								
90	Ceftriaxone 1 gm	22080								
91	Dexamethasone 4 mg 1ml	35700								
92	5% Dextrose Water 500ml with Set	10880								
93	Dextrose Saline 500ml with set	13150								
94	Distilled Water for Injection 5ml	5350								
95	Diclofenac Sodium 75 mg 3ml	64350								
96	Decadron 1 ml or Equivalent	15240								
97	Flagyl Infusion 100 ml with sets or Equivalent	25430								
98	Gentamycine 80 mg	34120								
99	Dimenhydrinate 50mg /1ml	15070								
100	Insulin 70/30 10ml	3040								
101	Frusemide 20 mg	5305								
102	Lincomycine 600 mg	33950								
103	Drotaverine 40 mg 2 ml	12450								
104	Sodium Chloride+water 500 ml with set	15000								
105	Sodium Chloride+water 100 ml with set	11450								
106	Paracetamole 1gm 100ml with set	14800								
107	RingerLactate 500cc withset	14065								



S.#	Generic Name	Total Quantity Required in No.	Name of Offered Medicine	Brand Name	Manufacturer	Pack Size	Drap Registratin No.	Batch No.	MFG Date	Expiry Date
108	Tranexamic acid 500 mg	5815								
109	Tramadol 30 mg	10380								
110	Lignocaine HCL 10 ml	1520								
111	Omeperazole 40 mg I.V Inj.	11560								
112	Cholecalciprol B.P 5mg 1ml	7020								
113	Ciproflaxcine 400mg/100ml withset	6680								
114	Pheniramine Maleate 1 mg	16975								
115	Diazepam 10 mg 2 ml	3315								
116	Haloperidol 5 mg	2165								
117	Lignocaine HCL adreneline	2080								
118	Lignocain2%+Adernaline Cartridge 1.8 ml	1302								
119	Iron Polymaltose	600								
120	Clyndamycin Phosphate 600mg/4ml	500								
121	Co-Amoxiclav 1.2gm	500								
122	Linzolid 600mg	1000								
123	Solucortif 100mg	300								
124	Multivitamins	1000								
125	Sodium Chloride Infusion 25ml 0.9%	300								
	<u>SYRUP</u>									
126	Co-amoxiclave 312.50mg/5ml 90ml	1410								
127	Acefyllin piperazine+Diphenhydramine HCl 120ml	18550								
128	Disodium Hydrogen Citrate120ml	18970								
129	Aminophyllin plus 120 ml	25700								
130	Aluminumhydroxide + Maganium hydroxide 120ml	23250								
131	(L-Ornithine L-Aspartate)120ml	3750								
132	Ammonium Chloride 450ml	16767								
133	Ibuprofen 90 ml	2330								

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S.#	Generic Name	Total Quantity Required in No.	Name of Offered Medicine	Brand Name	Manufacturer	Pack Size	Drap Registratin No.	Batch No.	MFG Date	Expiry Date
134	Paracetamol 6 Plus 60ml	1520								
135	liquid paraffin+maganium hydroxide 120ml	11380								
136	Metronidazole 120 ml	1850								
137	Dimenhydrinate 60ml	1500								
138	Tripolidine HCl 60 ml	1600								
139	Lactulose 120ml	2000								
140	Iron-Polymaltose 120ml	500								
141	Carminative Mixture450ml	1000								
142	Ciprofloxacin HCl 250mg/5mg 60ml	500								
143	Zinc Sulphate Oral Solution 60ml	100								
144	Cefixime 100mg/5ml 30ml	300								
145	Terbulaline Sulphate 60ml	100								
146	Alginate Compound 120ml	200								
	<u>LOTION/CREAM/POWDER</u>									
147	Betanethasone+Clotrimazole+Gentamycin 15gm	12000								
148	Calamin lotion 120 ml	5970								
149	Sliver Sulphadiazine 25gm	4025								
150	Dermovate+Neomycin+Nilstatine Ointement 20gm	28000								
151	Permethrin 30 gm	28000								
152	Salbutamol Solution 20 ml	983								
153	Salbutamol+Beclomephosone Inhalor	3385								
154	Clotrimazole Skin Cream USP 20gm	25000								
155	Salbutamol Mcg Inhalor 100mcg	5000								
156	Fusidic Acid 2% Cream 15gm	3480								
157	Gentamycine+Hydrocortisone 10gm	23340								
158	Thymol+Menthol+Lignocain Ointment 40gm	4210								



S.#	Generic Name	Total Quantity Required in No.	Name of Offered Medicine	Brand Name	Manufacturer	Pack Size	Drap Registratin No.	Batch No.	MFG Date	Expiry Date
159	Polymixine Eye Ointement 6gm	2840								
160	Polymixine+Bacitracin 15 gm	17000								
161	Lignocaine/Ethanal 15gm	8260								
162	Isoconazole Nitrate+Hydrocortisone Cream 10gm	8000								
163	Lignocaine Gel 15gm	2940								
164	Clotrimazole Vaginal Cream 35gm	500								
165	Ibuprofen Cream 30gm	200								
166	Apratropium Bromide Nebuliser Solution 0.025%	500								
	<u>DROPS</u>									
167	Ciprofloxacin HCl 0.3% Eye Drop 5ml	3130								
168	Ciprofloxacin+Lignocaine Ear Drop 5ml	4040								
169	Gentamycine Ear/Eye Drop 0.3% 7.5ml	3910								
170	Xylomethazoline Hydrochloride Nasal Drop / Spray 15ml	4980								
171	Chloramphenicol Ear Drop 10ml	2990								
172	Polimaxcine+Numicine+HC Ear Drops	2660								
173	Nystatin 100000IU/ml Drop 30ml	3630								
174	Sodium Bicorbanate Ear Drop	4545								
175	Panadol Drop or Equivalent	380								
176	Digas Drop 20ml	300								
177	Moxifloxacin Eye drop 5ml	100								
178	Polyacrylic Acid Eye drop 10gm	100								
	<u>PSYCHIATRIC MEDICINES</u>									
	<u>ANTIPSYCHOTICS</u>									
179	Tab:-Amytriptiline 25mg	11150								
180	Tab:-Olanzapin 5 & 10mg	27950								



S.#	Generic Name	Total Quantity Required in No.	Name of Offered Medicine	Brand Name	Manufacturer	Pack Size	Drap Registratin No.	Batch No.	MFG Date	Expiry Date
181	Tab:-Quetiapine 25 mg	11900								
182	Tab:-Quetiapine 100 mg	16850								
183	Tab:-Respiiredon 2 mg	34300								
184	Inj: Fluphenazine J/M 25mg	655								
185	Respiiredon Oral Solution 60ml	640								
186	Cap:Floxistine+Olanzapine 25/30mg	6600								
	<u>ANTIDEPRESSANTS</u>									
187	Tab:-Paroxitine 20 mg	9370								
188	Tab:-Sertraline 50 mg	14200								
189	Tab:-Mirtrazatine 30mg	8650								
190	Tab: Ecitalopram 10 mg	10550								
191	Cap:-Floxistine 20 mg	3800								
	<u>HYPNOTICS</u>									
192	Tab:-Alprozole 0.5 mg	17780								
193	Tab:-Zolpidem 10 mg	6680								
194	Tab:-Clonozipam 2 mg	9500								
	<u>MISCELLANEOUS</u>									
195	Oral Rehydresion Salt (ORS) W.H.O Formula	163200								
196	Lyophilized Sachet (Saccharomyces BoulardII)	1000								
197	Montelukast Sodium Sachet 4mg	300								





Telephone No. 021-99231418
 Fax No. 021-99231084
 Email: sindhprisons@gmail.com

No.SB-1/ _____ /2023

**INSPECTORATE GENERAL SINDH
 PRISONS & CORRECTIONS SERVICE**

Pir Illahi Buksh Road Muslimabad, Karachi.

Dated _____

No. SB-1/ _____ R.T NO. _____ Dated ____ / ____ 2023

FINANCIAL PROPOSAL FORM

(Schedule of Requirement of Medicines and Prices)

Bid document submission date & time 17.11.2023 at 11:00 a.m.

Bid Opening (Technical Proposal) 17.11.2023 at 12:00 noon

SUBMISSION OF PROPOSAL:

Item No.

Description of Store
 (Generic Name of Medicine)

Brand Name

Name of Manufacturer

Quantity

Pack Size

Quoted rates per unit (In Figures & Words)

Trade Price per unit (In Figures & Words)

G.S.T (In Figures & Words)

Total Amount (In Figure)

Total Amount (In Words)

Tender are required to comply with all the clauses mentioned in the terms and conditions of the tender alongwith submission of all the relevant documents required. In case of any deviation / incomplete documents from tenderer will be prohibited for competing in the tender / render their offer in invalid.

Pay Order / Demand Draft of Bid Security 3% (in original must be attached with Bid)	Number(s)	Amount
	_____	_____

Name of Bank(s) with Full Address _____

Full Name & Address of Firm _____

CNIC No. of authorized Person _____

Signature of Authorized Person _____

Seal / Stamp of Firm _____



Integrity Pact

(Specimen duly typed on letter head of the firm where applicable)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS / CONTRACTORS / CONSULTANTS.

Contract Number: _____ Dated: _____

Contract Value: _____

Contract Title: _____

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, [Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Inspector General of Prisons Sindh, except that which has been expressly declared pursuant hereto.

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Inspector General of Sindh Prisons &
Corrections Service Karachi]

[Supplier /Contractor/Consultant]

